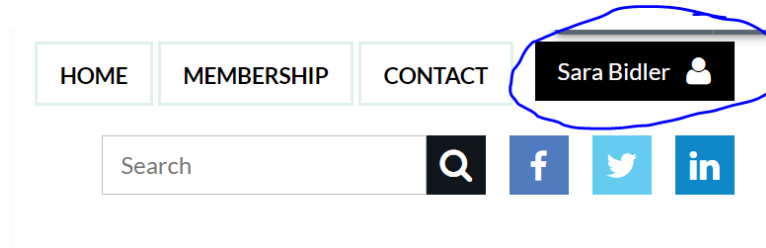
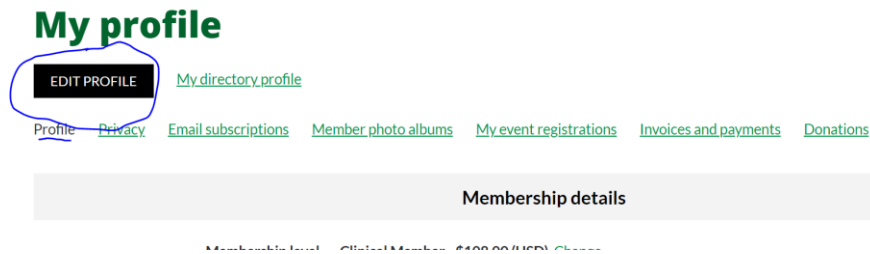


MAMFT Public and Member Directory: Steps for Adding/Removing Yourself

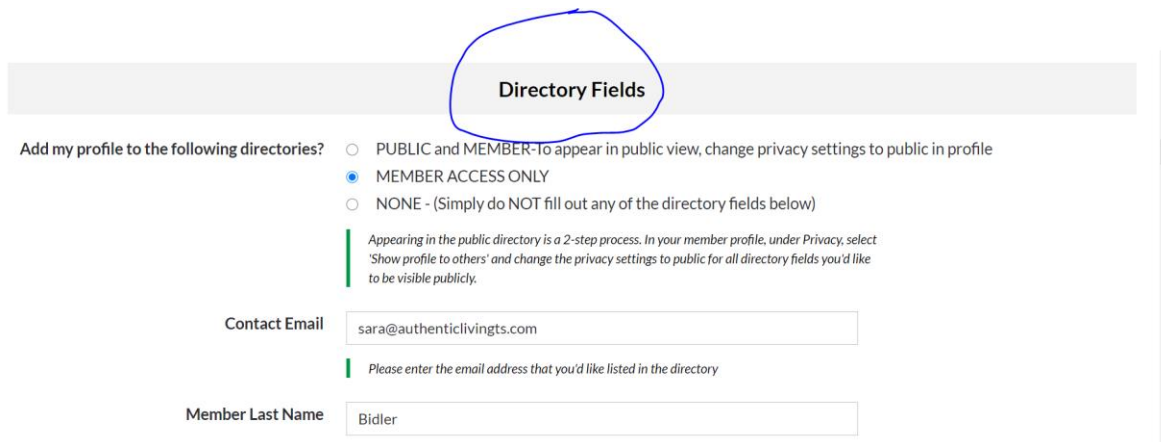
1. Log into mamft.net (if you are not already)
2. Click on your name in the upper right-hand corner and then “View profile”.



3. Click “Edit Profile”



4. Scroll down until you find the section “Directory Fields”



5. If you want to be listed in the Public AND Member directories, select the first option, “PUBLIC and MEMBER”. Then go to Step 6 below.

If you want to be listed in the Member directory only, make sure the second option, “MEMBER ACCESS ONLY” is selected.

If you do not want to be listed in either directory, select the third option, “NONE”. There is nothing further you need to do. Then go to Step 6 below.

6. Fill in any information you want used in one or both directories.

Contact Email

Please enter the email address that you'd like listed in the directory

Member Last Name

Please enter your last name. It will be used for search and sorting purposes in the directory.

Full Name

etc.

7. Then at the bottom of the page, click "Save".

- Ukrainian
- Urdu
- Vietnamese
- Yiddish

SAVE

8. Then scroll back to the top of the page and click on the "Privacy" tab:

My profile

EDIT PROFILE [My directory profile](#)

Profile [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [My event registrations](#) [In](#)

Membership details

9. Make sure "Show my profile to others" is selected. Click on "EDIT PROFILE"

My profile

EDIT PROFILE [My directory profile](#)

[Profile](#) [Privacy](#) [Email subscriptions](#) [Member photo albums](#) [My event registrations](#) [Invoices and payments](#) [Donations](#)

Show profile to others

Details to show
(in member directories, forum and blog posts)

Anybody Members No access

10. Focus on the fields that are default set to “Members” (most are in the bottom half of the page). Currently these are the items that will show in your Member Directory listing. If you want any of them **to also show in the Public Directory**, then select “Anybody” (left column) for those items instead. If you do not want some of the default items to show in the Member AND Public Directories, then select “No access” (right column) for those items.

	Anybody	Members	No access
Photo album	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Send message form	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Membership level	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
User ID	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Prefix	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Pronoun	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
First name	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Middle Name	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Last name	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>

11. Then scroll back to the top and click “Save”

My profile

SAVE

[Profile](#)
[Privacy](#)
[Email subscriptions](#)
[Donations](#)

Show profile to others

Details to show
(in member directories, forum and blog)

You are done! If you have any questions, please email our administrator at info@mamft.net.